

# Virginia Wireless E-911 Services Board

## Project Management Monthly Activity Report

Vendor: L. Robert Kimball & Associates, Inc.  
 Region/Locality: Southeast Region  
 Period: 26 October - 29 November 2003

Activity Report		
Task	Hours This Period	Comments
<b>Active Tasks</b>		
<b>System Implementation, Assistance, and Coordination</b>	<b>127.75</b>	
1. Participated in weekly conference calls for cutover coordination with PSAPs and Verizon LEC. Initiated follow-up calls with LEC and PSAPs to coordinate scheduling action items required for cutover.	18.00	
2. Conducted on-site testing with PSAPs and WSPs.	29.00	
3. Coordinated trunk order processing for Alltel and Nextel with Verizon LEC for Surry County and Sussex County; advised PSAPs that Nextel will be deploying NCAS and will result in loss of cell site address and sector info; coordinating WSPs testing after Surry County and Sussex County cutover; advised Southampton County to forward info to MSAG that Intrado is establishing new class of service; requested PSAPs advise me whether overflow calls are routing appropriately for Intrado-assisted WSPs (pursuing); continuing to schedule WSPs drive testing.	67.75	
4. Assisted Isle of Wight County with Nextel Phase II testing. Testing failed. Phase I data was received but no voice on either end, unable to callback.	13.00	Pursuing.
<b>Map / CAD Assessment &amp; Assistance</b>	<b>11.00</b>	
1. Coordinated efforts by MSAG to present mapping solution to Surry County and Greenville County.	5.00	
2. Assisted City of Emporia with review of call data in MagIC to see whether wireless rebid event is recorded. Found MagIC and ALI printer out of service, not recording data. Advised PSAP to submit trouble ticket to Verizon LEC ASAP.	6.00	Will revisit this issue when at least one month of call data has been recorded.
<b>Project Reporting / Status Review</b>	<b>11.75</b>	
1. WSB monthly report.	11.75	
<b>Training Assistance</b>	<b>13.00</b>	
1. Recorded screen captures of Vesta and MSAG mapping at Southampton County for wireless training presentation.	3.00	
2. Wireless training at Greenville County.	8.00	
3. Coordinated wireless training with Surry County and Sussex County.	2.00	
<b>TOTAL HOURS</b>	<b>163.50</b>	

Completed Tasks	
PSAP Assessments	Region
CPE Upgrade / Installation	City of Emporia, City of Franklin, Greenville County, Southampton County, Isle of Wight County, Sussex County, Surry County
Cutover	City of Emporia, City of Franklin, Greenville County, Southampton County, Isle of Wight County, Sussex County, Surry County
Issues of Importance / Accomplishments	
As noted in Comments above.	